

Chairperson: Thomas Lutzow
Vice-Chairperson: Maria Perez
Secretary: Vacant
Senior Executive Assistant: Jodi Mapp, 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, December 10, 2020 - 8:00 A.M.
Teleconference Meeting

MINUTES

PRESENT: Shirley Drake, Kathie Eilers, Rachel Forman, Walter Lanier, Jon Lehrmann, Thomas Lutzow, Mary Neubauer, Maria Perez, Duncan Shrout, James Stevens, and *Brenda Wesley
EXCUSED: Sheri Johnson

*Board Member Wesley was not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

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| 1. | <p>Welcome.</p> <p>Chairman Lutzow welcomed everyone to the Milwaukee County Mental Health Board's December 10, 2020, remote/virtual meeting. Chairman Lutzow introduced the Board's newest member Shirley Drake who provided brief comments.</p> |
| 2. | <p>Approval of the Minutes from the October 22, 2020, Milwaukee County Mental Health Board Meeting.</p> <p>MOTION BY: (Perez) <i>Approve the October 22, 2020, Meeting Minutes. 9-0</i>
MOTION 2ND BY: (Eilers)
AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Stevens – 9
NOES: 0
EXCUSED: Wesley – 1</p> |
| 3. | <p>Corporation Counsel Crisis Services Update and Letter of Intent.</p> <p>David Farwell, Deputy Office of Corporation</p> <p>Prior to going into Closed Session, the Board was informed this item was before the Executive Committee at their meeting on December 1, 2020, for informational purposes. Therefore, no action was taken.</p> |

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: <i>(Perez) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to Item 3. 9-0</i></p> <p>MOTION 2ND BY: <i>(Neubauer)</i></p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Stevens – 9</p> <p>NOES: 0</p> <p>EXCUSED: Wesley – 1</p> <p>The Board convened into Closed Session at 8:20 a.m. to discuss Item 3 and reconvened back into Open Session at approximately 9:59 a.m. The roll was taken, and all Board Members were present, except for Forman and Lanier, who joined the meeting shortly thereafter; and Shrout, who did not rejoin the meeting.</p> <p>MOTION BY: <i>(Perez) Approve the Letter of Intent Dated December 10, 2020, Between Milwaukee County and Four Local Health Systems, and Authorize the Behavioral Health Division and Milwaukee County Team to Proceed with Negotiations with the Health Systems to Establish a Joint Venture to Construct and Operate a Mental Health Emergency Facility and to Prepare, Review, and Execute as Appropriate All Documents, and Take All Actions as Required to Carry Out the Transactions Contemplated Therein, Subject to Further Mental Health Board Approval as Needed. 8-0</i></p> <p>MOTION 2ND BY: <i>(Eilers)</i></p> <p>AYES: Drake, Eilers, Lanier Lutzow, Neubauer, Perez, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Forman and Shrout - 2</p> <p>Board Member Eilers requested the Board receive a standing report related to the progress of this joint venture. Mr. Lappen confirmed he will include an update in his Administrator Reports on new developments.</p>
4.	<p>Financial Gap Coverage Scenarios, Risks, Opportunities, and Transition from Behavioral Health Division Operated Services to Universal Health Services/Joint Venture Operated Services.</p> <p>Michael Lappen, Administrator, Behavioral Health Division Matt Fortman, Fiscal Administrator, Department of Health and Human Services Aaron Hertzberg, Director, Economic and Community Development</p> <p>Prior to going into Closed Session, the Board was informed this item was before the Executive Committee at their meeting on December 1, 2020, for informational purposes. Therefore, no action was taken.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: <i>(Perez) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to Item 4. 9-0</i></p> <p>MOTION 2ND BY: <i>(Neubauer)</i></p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Stevens – 9</p> <p>NOES: 0</p> <p>EXCUSED: Wesley – 1</p> <p>The Board convened into Closed Session at 8:20 a.m. to discuss Item 4 and reconvened back into Open Session at approximately 9:59 a.m. The roll was taken, and all Board Members were present, except for Forman and Lanier, who joined the meeting shortly thereafter, and Shrout, who did not rejoin the meeting.</p> <p>Discussion ensued related to the Behavioral Health Division's reserves account.</p> <p>No further action was taken on this item</p>
5.	<p>Medical Executive Report Appointment and Privileging Recommendations and Utilization Review Plan.</p> <p>Dr. John Schneider, Chief Medical Officer, Behavioral Health Division</p> <p>MOTION BY: <i>(Perez) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 5. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 9-0</i></p> <p>MOTION 2ND BY: <i>(Neubauer)</i></p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Shrout, and Stevens – 9</p> <p>NOES: 0</p> <p>EXCUSED: Wesley - 1</p> <p>The Board convened into Closed Session at 8:20 a.m. to discuss Item 5 and reconvened back into Open Session at approximately 9:59 a.m. The roll was taken, and all Board Members were present, except for Forman and Lanier, who joined the meeting shortly thereafter, and Shrout, who did not rejoin the meeting.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: <i>(Wesley) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 8-0</i></p> <p>MOTION 2ND BY: <i>(Stevens)</i></p> <p>AYES: Drake, Eilers, Lanier, Lutzow, Neubauer, Perez, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Forman and Shrout - 2</p> <p>MOTION BY: <i>(Neubauer) Approve the Utilization Plan and its Management Function Established by the Medical Staff and Approved by the Medical Staff Organization's Governing Body. 8-0</i></p> <p>MOTION 2ND BY: <i>(Perez)</i></p> <p>AYES: Drake, Eilers, Lanier, Lutzow, Neubauer, Perez, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Forman and Shrout - 2</p>
6.	<p>Medical Staff Organization Governing Body's Proposed Changes to its Rules and Regulations.</p> <p>Dr. John Schneider, Chief Medical Officer, Behavioral Health Division</p> <p>Dr. Schneider provided a summary of notable changes proposed to the Medical Staff Organization Rules and Regulations. Changes are related to the Systems Improvement Agreement.</p> <p>MOTION BY: <i>(Perez) Approve the Behavioral Health Division Medical Staff Organization Rules and Regulations as Amended. 9-0</i></p> <p>MOTION 2ND BY: <i>(Eilers)</i></p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Stevens, and Wesley - 9</p> <p>NOES: 0</p> <p>EXCUSED: Shrout - 1</p>
7.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division</p> <p>Mr. Lappen stated he has been asked to participate in the virtual grand opening for Crisis Resource Center (CRC) West, which is a new location. The service will be up and running in the near future. The date has not been confirmed. This brings the total to 37 CRC beds. It's another piece to the future state puzzle by being able to provide more alternatives to hospitalization.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>The Community Access to Recovery Services (CARS) staff, Facilities staff, and the State, who provided money through CARES Act funding, worked together to provide personal protective equipment (PPE) to the Behavioral Health Division's (BHD) provider networks. Two large disbursements of PPE were facilitated. The first group was residential providers. Most recently, PPE was distributed to Community Support Programs (CSPs), Targeted Case Management services (TCM), and Comprehensive Community Services (CCS). It was a team effort to ensure BHD's providers had what was needed to be safe and continue to deliver high quality service.</p> <p>Sixteenth Street Community Health Center will soon be going live with their new CCS. The expansion ties in nicely with the community health center project moving forward and colocation efforts. It is a great opportunity for the County's southside residents.</p> <p>Mr. Lappen stated discussions continue with the Sheriff's Office related to the Crisis Assessment and Response Team (CART). There has been a slight delay with expansion implementation, but it is still on track. The Sheriff's CART team will not have to wear, and alternatives are being sought to the standard Sheriff's uniforms. The CART team should be ready within the next month or two.</p> <p>This item was informational.</p> <p>The Board broke at 10:29 a.m. and reconvened at approximately 10:35 a.m. The roll call was taken, and all Board Members were present.</p>
8.	<p>Mental Health Board Finance Committee Professional Services Contracts Recommendations.</p> <p>Jennifer Bergersen, Chief of Operations, Behavioral Health Division</p> <ul style="list-style-type: none">• 2020 Contracts<ul style="list-style-type: none">➤ Clean Power➤ Milwaukee County Sheriff's Department➤ Netsmart• 2021 Contract<ul style="list-style-type: none">➤ University of Wisconsin - Milwaukee <p>Professional Services Contracts focus on facility-based programming, supports functions critical to patient care, and are necessary to maintain hospital and crisis services licensure. An overview was presented of all hospital/operations services provided.</p> <p>Questions and comments ensued.</p> <p>The Board was informed the Finance Committee, at their meeting on December 3, 2020, unanimously agreed to recommend approval of the 2020 and 2021 Professional Services Contracts and 2020 Contract Amendments to the Board as delineated in the corresponding report.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Perez) Approve the Professional Services Contracts and Amendments Delineated in the Corresponding Report. 9-0</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Stevens, and Wesley – 9</p> <p>NOES: 0</p>
9.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <p>Amy Lorenz, Deputy Administrator, Deputy Administrator, Community Access to Recovery Services (CARS), Behavioral Health Division</p> <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the adult program contract and amendment.</p> <p>The Board was informed the Finance Committee, at their meeting on December 3, 2020, unanimously agreed to recommend approval of the 2021 Purchase-of-Service Contract and 2020 Contract Amendment to the Board as delineated in the corresponding report.</p> <p>MOTION BY: (Perez) Approve the 2020 Purchase-of-Service Contract Amendment and 2021 Contract Delineated in the Corresponding Report. 9-0</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Stevens, and Wesley – 9</p> <p>NOES: 0</p>
10.	<p>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation Revision.</p> <p>Vice-Chair Perez stated this is a corrected report from amounts approved by the Board in October, in which there was an error. The report requested a fee-for-service spending amount for Mental Health America. The report should have requested those funds for Milwaukee Mental Health Associates.</p> <p>The Finance Committee, at their meeting, discussed their commitment to the importance of cross checking and the protocol of checks and balances to ensure accurate information is being disseminated.</p> <p>The Board was informed the Finance Committee, at their meeting on December 3, 2020, unanimously agreed to recommend approval of the agreement amendments and amounts delineated in the CORRECTED 2020 Fee-for-Service Agreements October Board Report.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Perez) Approve the CORRECTED 2020 Fee-for-Service Agreement Amendments and Amounts Delineated in the REVISED Corresponding Report. This Approval Replaces and Negates the Actions Taken Related to the Vendors at the October 22, 2020, Mental Health Board Meeting. 8-0-1</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Perez, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>ABSTENTION: Neubauer – 1</p>
11.	<p>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</p> <p>Amy Lorenz, Deputy Administrator, CARS, Behavioral Health Division</p> <p>Fee-for-Service Agreements are for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services. An overview was provided detailing the program agreements, which provide a broad range of support services for adults and children with serious emotional disturbances and their families.</p> <p>The Board was informed the Finance Committee, at their meeting on December 3, 2020, unanimously agreed to recommend approval of the Fee-for-Service Agreement Amendments delineated in the corresponding report.</p> <p>Board Members Drake and Wesley requested separate action be taken on Wisconsin Community Services, Inc., agreement.</p> <p>Board Member Neubauer requested separate action be taken on the Alternatives in Psychological Consultation, S.C., agreement.</p> <p>Vice Chairwoman Perez requested separate action be taken on Sixteenth Street Community Health Center agreement.</p> <p>MOTION BY: (Perez) Approve the Wisconsin Community Services, Inc., Agreement Delineated in the Corresponding Report. 7-0-2</p> <p>MOTION 2ND BY: (Forman)</p> <p>AYES: Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, and Stevens – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: Drake and Wesley - 2</p> <p>MOTION BY: (Forman) Approve the Alternatives in Psychological Consultation, S.C., Agreement Delineated in the Corresponding Report. 8-0-1</p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Perez, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Neubauer - 1</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: <i>(Neubauer) Approve the Sixteenth Street Community Health Center Agreement Delineated in the Corresponding Report. 8-0-1</i></p> <p>MOTION 2ND BY: <i>(Forman)</i></p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Stevens, and Wesley – 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: Perez - 1</p> <p>MOTION BY: <i>(Perez) Approve the Balance of Fee-for-Service Agreements Delineated in the Corresponding Report. 9-0</i></p> <p>MOTION 2ND BY: <i>(Eilers)</i></p> <p>AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Stevens, and Wesley – 9</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p>
12.	<p>Reform of the Request for Proposals (RFP) and Contracting Process Update.</p> <p>David Muhammad, Deputy Director, Department of Health and Human Services</p> <p>Mr. Muhammad stated the Workgroup met on October 13, October 27, and November 10, 2020. They addressed policy review regarding the scoring rubric as it relates to cultural diversity, cultural competency, RFP guidelines, and panel compositions. Recommendations discussed include divisions having a pool of dedicated reviewers and offer the opportunity to providers to have a full range of options related to appeals, notices, and deadlines. He discussed alternative processes for best practices as seen in other areas of the country, a participatory budgeting model, the culture of professional services as they relate to human services and the bias involved, the Milwaukee Public Schools Communities in Need program, and the external evaluation currently taking place. Board Member Forman renewed her request to be part of the project.</p> <p>This item was informational.</p>
13.	<p>Mental Health Board Executive Committee Update.</p> <p>Chairman Lutzow indicated the Board heard the information presented to the Executive Committee related to financial gap coverage and the letter of intent in Items 3 and 4. There was no additional information shared. He discussed how he liked the idea of contracted providers and key stakeholders, i.e. the Milwaukee Police Department, the State, etc., presenting to the Board. It gives them an opportunity to feature their contributions to the community. It also gives them an opportunity to help identify unmet needs in the community, which should be addressed. That type of open forum conversation is productive and allows for direct dialogue. Staff will be responsible for vendor selection and presentations will be calendared for every Board meeting.</p> <p>This item was informational.</p>

SCHEDULED ITEMS (CONTINUED):

14.	<p>Mental Health Board Finance Committee Update.</p> <p>Matt Fortman, Fiscal Administrator, Department of Health and Human Services</p> <p>Vice-Chairwoman Perez stated the Finance Committee met on December 3, 2020, for their quarterly meeting. She commended the Housing Division's presentation on the Housing First Program and how successful it has been in the community.</p> <p>Mr. Fortman reviewed topics discussed at the Finance Committee meeting. Attention was drawn to the financial vulnerabilities and risks. He stated an ongoing risk for the Behavioral Health Division (BHD) is the general financial health of Milwaukee County and its struggles with structural budget issues. Costs are quickly rising while revenues continue to go down. In the past several years, the Budget Office has included a \$2 million structural deficit item in BHD's budget. Savings will have to be identified to overcome the imposition in either the 2021 or 2022 budget cycle. Right now, BHD funds services which are not statutory obligations. There is opportunity to reduce spending in those areas. The Systems Improvement Agreement and bed capacity issues continue to be a financial strain considering BHD has been running at an approximate 60% bed capacity compared to what it had been prior to pandemic levels. An inpatient revenue deficit for 2020 is projected, which is inclusive of the one-time CARES Act Provider Relief funding. Additional CARES Act Provider Relief funds are needed by early 2021 to support continued COVID-19 related revenue loss. Without additional funding, BHD must reduce costs substantially to cover the loss.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p>
15.	<p>Mental Health Board Governance Committee Update.</p> <p>Board Member Eilers indicated the Governance Committee, at its last meeting, had two major tasks before them; new member orientation and the Board's bylaws. The materials for new member orientation were reviewed. There will be a complete overhaul of the binders provided to new members. The goal is to ensure the most pertinent and important information is included to assist new members in the acclimation of their new role and can be used as a resource throughout their tenure. The target for completion is first quarter 2021. All Board Members will receive an updated binder.</p> <p>The Committee also reviewed the Board's bylaws. Board Member Eilers stated she would meet with Corporation Counsel for assistance with wordsmithing the changes to be made. The changes will be sent to the Board for approval in early 2021.</p> <p>This was an informational item.</p>

SCHEDULED ITEMS (CONTINUED):

16.	<p>Mental Health Board Quality Committee Update.</p> <p>Board Member Neubauer, Chairwoman of the Quality Committee, reviewed topics addressed at the Quality Committee's quarterly meeting. She discussed the Community Access to Recovery Services (CARS) midcycle report, plan of care and crisis plan, and both community and hospital vendor quality updates.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p>
17.	<p>Mental Health Board and Committee 2021 Final Meeting Schedule.</p> <p>Board Members were informed the calendar before them today is the Board's finalized 2021 meeting schedule. Meeting calendar invitations have been forwarded. They were encouraged to complete and return their 2021 Statements of Economic Interest, which were included in their packets.</p>
18.	<p>Adjournment.</p> <p>MOTION BY: (Perez) Adjourn. 9-0 MOTION 2ND BY: (Neubauer) AYES: Drake, Eilers, Forman, Lanier, Lutzow, Neubauer, Perez, Stevens, and Wesley – 9 NOES: 0 EXCUSED: 0</p> <p>This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.</p> <p>Length of meeting: 8:14 a.m. to 11:26 a.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i></p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p>

SCHEDULED ITEMS (CONTINUED):

The next meeting for the Milwaukee County Mental Health Board will be a Public Hearing on Thursday, January 28, 2021, @ 4:30 p.m.

Visit the Milwaukee County Mental Health Board Web Page at:

<https://county.milwaukee.gov/EN/DHHS/About/Governance>

The December 10, 2020, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.



Chairman Thomas Lutzow
Milwaukee County Mental Health Board